

August 31, 2004

TO: Members of the MAG Management Committee

FROM: Mike Hutchinson, Mesa, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, September 8, 2004 - noon (Meeting will begin promptly at noon)
MAG Office, Suite 200 - Saguaro Room
302 North 1st Avenue, Phoenix

The next Management Committee meeting will be held at the MAG offices at the time and place noted above. Members of the Management Committee may attend the meeting either in person, by videoconference or by telephone conference call. The agenda and summaries are being transmitted to the members of the Regional Council to foster increased dialogue regarding the agenda items between members of the Management Committee and Regional Council. You are encouraged to review the supporting information enclosed. Lunch will be provided at a nominal cost.

Please park in the garage under the building, bring your ticket, parking will be validated. Special parking places marked "MANAGEMENT COMMITTEE MEMBER" will be reserved for Management Committee members on the fourth and fifth levels of the garage. For those using transit, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Members are reminded of the importance of attendance by yourself or a proxy. Any time that a quorum is not present, we cannot conduct the meeting. Please set aside sufficient time for the meeting, and for all matters to be reviewed and acted upon by the Management Committee. Your presence and vote count.

**MAG MANAGEMENT COMMITTEE
TENTATIVE AGENDA
September 8, 2004**

		<u>COMMITTEE ACTION REQUESTED</u>
1.	<u>Call to Order</u>	
2.	<u>Pledge of Allegiance</u>	
3.	<u>Call to the Audience</u> An opportunity is provided to the public to address the Management Committee on items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Management Committee requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.	3. Information.
4.	<u>Executive Director's Report</u> The MAG Executive Director will provide a report to the Management Committee on activities of general interest.	4. Information and discussion.
5.	<u>Approval of Consent Agenda</u> Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk (*).	5. Recommend approval of the Consent Agenda.

ITEMS PROPOSED FOR CONSENT*

MINUTES

*5A. <u>Approval of July 14, 2004 Meeting Minutes</u>	5A. Review and approve the July 14, 2004 meeting minutes.
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TRANSPORTATION ITEMS

- *5B. Amendment of the FY 2005 MAG Unified Planning Work Program and Annual Budget for Update to MAG Specifications and Details for Public Works Construction

The MAG Specifications and Details Committee is requesting that a consultant be hired to assist the Committee in updating the Specifications and Details for Public Works Construction. It is anticipated that the \$80,000 would be needed for the update and MAG federal funds could be used for this effort. A request for proposals would be issued for the consultant effort and the consultant selected for the effort would be recommended at the November Management Committee meeting. Please refer to the enclosed material.

- *5C. Project Approval for the MAG Pedestrian Design Assistance Program - Round II

As part of the FY 2003 MAG Federal Funds Interim Closeout Process, the Maricopa Association of Governments (MAG) Regional Council approved, on June 25, 2003, accelerating \$80,000 in Congestion Mitigation and Air Quality (CMAQ) funding from 2007 to provide funding for the Pedestrian Design Assistance Program - Round II. On August 3, 2004, the MAG Pedestrian Working Group recommended that the Town of Gilbert receive design assistance for the Gilbert Heritage District Pedestrian Improvement Project "Creating Pathways to the Downtown Transit Center" - \$80,000. Please refer to the enclosed material.

- 5B. Recommend approval of an amendment to the FY 2005 MAG Unified Planning Work Program and Annual Budget in the amount of \$80,000 to provide funding for a consultant study to update the MAG Specifications and Details for Public Works Construction.

- 5C. Recommend approval to select the Gilbert Heritage District Pedestrian Improvement Project "Creating Pathways to the Downtown Transit Center" - \$80,000 project to receive the pedestrian design assistance.

GENERAL ITEM

- *5D. 9-1-1 Budget Request to the Arizona Department of Administration for Equipment and Operating Funds

Each year, the Public Safety Answering Point (PSAP) Managers submit inventory and upgrade requests that are used to develop a five year equipment program that forecasts future 9-1-1 equipment needs of the region and will enable

- 5D. Recommend approval of the MAG FY 2006 PSAP Annual Element/Funding Request and FY 2006-2010 Equipment Program, and the request for 9-1-1 operating funds for submittal to the Arizona Department of Administration.

MAG to provide estimates of future funding needs to the Arizona Department of Administration (ADOA). The ADOA Order of Adoption stipulates allowable funding under the Emergency Telecommunications Services Revolving Fund. The PSAP Managers and the 9-1-1 Oversight Team recommended approving the MAG FY 2006 PSAP Annual Element/Funding Request and FY 2006-2010 Equipment Program, and the request for 9-1-1 operating funds for submittal to the Arizona Department of Administration. Please refer to the enclosed material.

ITEMS PROPOSED TO BE HEARD

AIR QUALITY ITEM

6. Update on Maricopa County Fugitive Dust Control Rules

At the July Management Committee meeting, a report was provided on the need to reduce particulate matter in the MAG region. Since that time, Maricopa County has authorized hiring additional inspectors to enforce the Maricopa County Fugitive Dust Control Rules, and the City of Phoenix has worked with Maricopa County to control dust at the 43rd Avenue site. Meetings have also been held with representatives from the agriculture industry to solicit their assistance in reducing particulate pollution. Please refer to the enclosed material.

6. Information and discussion.

GENERAL ITEMS

7. Update on Maricopa County West Nile Efforts

The Maricopa County Environmental Services Department will provide an update on the efforts to control the West Nile Virus in the County. The Board of Supervisors has authorized additional funding for ground level fogging and the results of this effort will be reported.

7. Information and discussion.

8. Domestic Violence Awareness

October is Domestic Violence Awareness Month. The MAG Domestic Violence Committee is

8. Information and discussion.

planning activities for the month of October and MAG member agencies are encouraged to sponsor events in their communities. Please refer to the enclosed material.

9. Preparations for Conducting the 2005 Census Survey

At the July 2004 Management Committee meeting, staff discussed preparations for the upcoming 2005 Census Survey. To assist in coordinating the effort, several options for the composition of an oversight committee have been prepared. The purpose of the oversight committee will be to develop and implement a strategic plan for achieving a successful survey and Group Quarters enumeration in Maricopa County. Staff will also present a draft timeline, requirements for office space, and information on a Census Bureau workshop. Please refer to the enclosed material.

10. Comments from the Committee

An opportunity will be provided for Management Committee members to present a brief summary of current events. The Management Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

9. Recommendation on the composition of an oversight committee to coordinate the 2005 Census Survey.

10. Information.